

**CITY OF GOODYEAR**  
**CONSTRUCTION PERMITS PROCEDURES**  
**Effective December 7, 2004**

1. Requirements before issuance of **ANY** permit (when applicable).
  - a. City Council has approved Final Plat, Dedications, and Extinguishments.
  - b. The Developer has submitted the Final Plat, Dedications, and Extinguishments to Community Development for recording.
  - c. The Developer has provided any payments required as a condition of site plan or plat approval (e.g. In-Lieu Payment).
  - d. MCDOT has issued permits for construction in their right-of-way.
  - e. ADOT has issued permits for construction in their right-of-way.
  - f. FCDMC has issued permits for construction in their right-of-way.
  - g. RID has approved any modifications and/or construction in the vicinity of their facilities.
  - h. Water and Sewer plans have been approved by the City of Goodyear.
2. Requirements for issuance of an **AT-RISK GRADING** permit.
  - a. Issued on a "case-by-case" basis.
  - b. Item 1.b is not required.
  - c. Engineering has reviewed the Drainage Report and Grading & Drainage Plans and they are considered substantially complete and correct.
  - d. Engineering has received a written request for the permit from the Developer and the letter acknowledges that any re-grading due to changes in the plans will be performed solely at his expense.
  - e. Engineering has approved the Permit Fee Schedule for Grading.
3. Requirements for issuance of a **GRADING** permit.
  - a. Not required if an At-Risk Grading permit was issued.
  - b. Engineering has approved the Improvement Plans.
  - c. Engineering has approved the Permit Fee Schedule for Grading.
4. Requirements for issuance of a **SEWER** permit.
  - a. The Developer's engineer has certified the pad elevations.
  - b. Engineering has approved the Improvement Plans.
  - c. Engineering has approved the Permit Fee Schedule for Sewer.
  - d. Property pins have been installed at all front lot corners.
  - e. The Permit Technician has verified with the Construction Inspector that there are no field conditions or situations that would prevent the issuance of the Sewer permit.
5. Requirements for issuance of a **WATER** permit.
  - a. The Developer's engineer has certified the pad elevations.
  - b. The Developer's engineer has certified that the subgrade elevations are within 0.3 feet of the plan grades. Alternatively, the engineer can set subgrade blue-top stakes at a minimum 100 foot interval. Waterline cover shall be measured from existing ground or blue-top stakes whichever provides the greater cover.
  - c. Engineering has approved the Improvement Plans.
  - d. Engineering has approved the Permit Fee Schedule for Water.
  - e. Property pins have been installed at all front lot corners.
  - f. The Permit Technician has verified with the Construction Inspector that there are no field conditions or situations that would prevent the issuance of the Water permit.

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6. Requirements for issuance of a **STORM DRAIN** permit.
  - a. The Developer's engineer has certified the pad elevations.
  - b. Engineering has approved the Improvement Plans.
  - c. Engineering has approved the Permit Fee Schedule for Storm Drain.
  - d. The Permit Technician has verified with the Construction Inspector that there are no field conditions or situations that would prevent the issuance of the Storm Drain permit.
7. Requirements for issuance of a **UTILITY** permit.
  - a. Sewer, Water, and Storm Drain have been installed, backfilled, and tested and the Construction Inspector has approved the backfill and compaction.
  - b. Engineering has approved the Improvement Plans.
  - c. Engineering has approved the Permit Fee Schedule for Utilities.
  - d. The Permit Technician has verified with the Construction Inspector that there are no field conditions or situations that would prevent the issuance of the Utility permit.
8. Requirements for issuance of a **LANDSCAPE** permit.
  - a. Planning has approved the Landscape Plans.
  - b. Engineering has approved the Improvement Plans.
  - c. Engineering has approved the Permit Fee Schedule for Landscape.
  - d. The Permit Technician has verified with the Construction Inspector that there are no field conditions or situations that would prevent the issuance of the Landscape permit.
9. Requirements for issuance of a **STREET LIGHT** permit.
  - a. Engineering has approved the Improvement Plans.
  - b. Engineering has approved the Permit Fee Schedule for Street Lights.
  - c. The Permit Technician has verified with the Construction Inspector that there are no field conditions or situations that would prevent the issuance of the Street Light permit.
10. Requirements for issuance of a **TRAFFIC SIGNAL** permit.
  - a. Engineering has approved the Improvement Plans.
  - b. Engineering has approved the Permit Fee Schedule for Traffic Signalization.
  - c. The Permit Technician has verified with the Construction Inspector that there are no field conditions or situations that would prevent the issuance of the Traffic Signal permit.
11. Requirements for issuance of a **CONCRETE STRUCTURE, CONCRETE, and/or PAVING** permit.
  - a. Building Safety has issued retaining wall permits as may be required.
  - b. The Contractor has conducted a successful air-test of the sewer system following the completion of dry utilities. This air test may be of short duration (10 to 15 seconds) if the sewer system has been previously tested successfully in accordance with MAG Section 615.
  - c. Engineering has approved the Improvement Plans.
  - d. Engineering has approved the Permit Fee Schedule for Concrete and Paving.
  - e. The Construction Inspector has approved the backfill and compaction on all Utilities within areas that are under concrete or paving.
  - f. The Permit Technician has verified with the Construction Inspector that there are no field conditions or situations that would prevent the issuance of the Concrete and Paving permits.